

ELECTRICAL CODE

ELECTRICAL SERVICES FOR EXHIBITORS AT CONVENTION FACILITIES

Electrical requirements for an exhibit at all convention facilities are for the safety of all exhibitors and visitors and are based on National Electrical Code and D.C. Ordinances.

Too frequently, fires have been traceable to "faulty wiring" sometimes because of carelessness and sometimes because of lack of understanding of the risks involved.

In the interest of public safety, exhibits in the hotel facilities may be inspected to determine if any violations exist. If they do, qualified electricians are available to correct the problem. This work will be performed on a labor and material basis. If the exhibitor does not wish to have the fault corrected, electrical service will not be connected.

If an exhibitor is not informed or does not understand basic safety standards for electrical wiring, an electrician should be consulted before shipment is made to the convention facilities.

Serious risks are involved which can be reduced with accurate understanding of basic requirements. Safe wiring inside an exhibit is essential.

All electrical equipment and wiring require evidence of testing and approval by a nationally recognized testing laboratory.

Wiring that touches the floor must be "SO" or "SPT" cord (min. 12/3) which is insulated to qualify for "extra hard usage." Cord wiring above the floor level can be "SJ" which is rated for "hard usage."

Spot or flood lighting is a hazard when lamps are too close to fabrics or other material, which may be affected by heat.

The rental from our company includes approved extension cords, which should provide safe multiple plug-in capabilities.

Zip cords or two wire cords are unacceptable at all convention facilities because they are ungrounded and could result in safety hazards.

MARRIOTT WARDMAN PARK HOTEL (ELECTRICAL FORM)

(202) 328-2000
EXT. 2787
FAX: (202) 797-7081

**RETURN COMPLETED FORM TO:
MARRIOTT WARDMAN PARK HOTEL
EXHIBITS DEPT.
2660 WOODLEY RD, NW
WASHINGTON, DC 20008**

**ELECTRICAL ORDER
FORM**
FOR COPIES OF YOUR FINAL
INVOICE, PLEASE CALL GUEST
CORRESPONDENCE AT
1-866-435-7627

ALL CHARGES MUST BE PREPAID IN ORDER FOR SERVICE TO BE INSTALLED

NAME OF SHOW: _____	SHOW DATE: _____
COMPANY: _____	BOOTH #: _____
YOU MUST FILL OUT THE METHOD OF PAYMENT IN ORDER FOR SERVICE TO BE RENDERED.	

STANDARD ELECTRICAL SERVICE 120 V AC / CYCLE 60				
SERVICE	ADVANCED	FLOOR	QTY	TOTAL \$
1000 WATTS / 10 AMP	\$80.00	\$95.00		\$
2000 WATTS / 20 AMP	\$125.00	\$140.00		\$

LABOR IS INCLUDED IN BRINGING A 4 OUTLET BOX TO THE MOST CONVENIENT LOCATION IN YOUR BOOTH.

208 VOLT SERVICE						
DESCRIPTION	1 PHASE		3 PHASE		QTY	TOTAL \$
	ADVANCED	FLOOR	ADVANCED	FLOOR		
20 AMPS	\$225.00	\$250.00	\$300.00	\$325.00		\$
30 AMPS	\$300.00	\$350.00	\$350.00	\$400.00		\$
60 AMPS	\$400.00	\$450.00	\$450.00	\$500.00		\$

SERVICE OVER 60 AMPS IS AVAILABLE. CALL FOR PRICING.

480 VOLT SERVICE				
480V SERVICE IS AVAILABLE IN CERTAIN LOCATIONS. CALL FOR ESTIMATE.				\$

LIGHTING				
DESCRIPTION	ADVANCED	FLOOR	QTY	TOTAL \$
300 WATT CEILING SPOT	\$60.00	\$75.00		\$

<i>We are not responsible for voltage fluctuations or power failure of temporary conditions. For your protection please provide a surge protector on computerized equipment and electronic machinery.</i>	ELECTRICAL LABOR		QTY	
	S.T. \$80.00 PER HOUR			\$
	O.T. \$125.00 PER HOUR			\$
	EXTRA CORDS (\$20.00 EA.)			\$
<i>Power is located in the most convenient location unless accompanied by a floor plan. No verbal orders accepted. No credits will be issued for services not used. Orders will not be processed without booth number and payment. Pre-Orders guaranteed by show opening. Exhibitors must provide their own air regulator, fittings and adaptor. PRICES SUBJECT TO CHANGE WITHOUT NOTICE.</i>			TOTAL	\$
	SHOWSITE ADDITIONS			
			ADD'L CHARGES	\$
			GRAND TOTAL	\$
<u>Special Instructions:</u>	AUTHORIZED BY (PRINT)			
	SIGNATURE			

CONTACT: _____	CONTACT EMAIL: _____
ADDRESS: _____	
CITY: _____	STATE: _____ ZIP: _____
PHONE: _____	FAX: _____

CREDIT CARD CHARGE AUTHORIZATION

<input type="checkbox"/> MASTERCARD <input type="checkbox"/> VISA <input type="checkbox"/> DISCOVER <input type="checkbox"/> AMEX EXP DATE _____															
ACCOUNT NUMBER															
CARDHOLDER'S BILLING ADDRESS – IF DIFFERENT FROM ABOVE				CITY				STATE				ZIP			
X CARDHOLDER'S SIGNATURE						CARDHOLDER'S NAME – PLEASE PRINT									
<i>100% Cancellation Fee once service has been rendered. No exceptions.</i>															